



Job Description
Job Code: 356
Range: 20

FIREFIGHTER

DESCRIPTION: Under general supervision of the Shift Captain, responds to emergency calls for assistance from the public and participates in fire suppression, emergency medical treatment, rescue, hazardous material incident mitigation and special operations; and performs related duties as assigned.

CLASSIFICATION: This is a non-exempt, full-time, classified position with full benefits.

ESSENTIAL FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by incumbents of this classification.

TASKS: Responds to emergency calls for assistance from the public and participates in fire suppression, emergency medical treatment, rescue, hazardous materials incident mitigation and special operations.

Assists with fire prevention inspections, pre-emergency planning and public education activities.

Participates in non-emergency duties during an assigned shift. Non-emergency duties may include vehicle maintenance to ensure all apparatus are in working order for any emergency, preventive maintenance on equipment in accordance with department standards, maintaining cleanliness of apparatus and equipment. Assists with the scheduled maintenance and testing of fire pumps, hoses, ladders, hand and power tools, and various other related pieces of equipment.

Maintains the fire station by performing minor repairs and daily cleaning of the station. Assists in maintaining equipment inventory.

Participates in job related training. Maintains physical fitness to department standards and participates in annual physical fitness assessment. Assists Fire Officers and Engineers in various activities related to meeting Fire Department goals and objectives. Performs duties of an apparatus driver/operator or Engineer as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of the principles and practices of emergency response operations
Knowledge of the operation, maintenance, and cleaning of fire apparatus and equipment
Knowledge of standard operating procedures in the Fire Department
Knowledge of team dynamics and skill in operating in a team based environment
Skill in developing and maintaining effective interpersonal relations
Skill in analyzing data and drawing valid conclusions
Skill in setting priorities to meet deadlines
Skill in oral and written communications

PHYSICAL REQUIREMENTS: Work involved in this classification includes exposure to major hazards during the suppression and prevention of fires, mitigation of hazardous materials, emergency

Firefighter – (Continued)

medical/rescue and disaster response. Must pass medical physical by Fire Department physician. Must successfully complete job-related physical agility testing.

MINIMUM REQUIREMENTS: Requires a high school diploma or G.E.D. Requires valid Arizona State FF II certification (or valid IFSAC FF II certification) and current Arizona EMT certification. Also requires Hazardous Materials First Responder certification (meeting OSHA 1910.120 requirements). Must possess a valid Arizona Driver's license. Employees who are new to the Fire Department agree they will have no outside employment during their 12-month orientation period.

DESIRABLE QUALIFICATIONS: Current Arizona Paramedic certification. The equivalent of an associate's degree from an accredited community college, college, or university with a major in fire science or related field. Fire apparatus operation training and experience. Bilingual in English/Spanish.

RESIDENCY REQUIREMENTS: Primary residence must be established and maintained within 30 minutes legal driving time to the fire station within one year of employment. Residence must be maintained through tenure at the Cottonwood Fire Department.